



2 February 2018

Dear Parents/Guardian

**East View Secondary School Common Test 1**

As part of Continual Assessment for Semester 1, the school will be having our Common Test 1 for English Language, Humanities, Mathematics and Science from 26 February to 2 March 2018. Common Tests for all the other subjects will be conducted during curriculum hours.

Please refer to the schedule below for more details.

Date	Time	Subject	Level
Monday 26 February 2018	8.00AM – 9.00AM	English Language	All levels
Tuesday 27 February 2018	8.40AM – 9.40AM	Humanities	All levels
		EBS/ Food Studies	301
		EBS/ Food Studies	401/ 408
Thursday 1 March 2018	8.00AM – 9.00AM	Science	All levels
Friday 2 March 2018	8.00AM – 9.00AM	Mathematics	All levels

Venue: Respective Classrooms

**Important:**

1. Please ensure that your child/ward attends the flag raising ceremony punctually by 7.25am (by 8.25am for Tuesday) before the start of the paper.





### Other Examination Matters

To ensure that the Common Test 1 is conducted smoothly, we would like to seek your cooperation in the following areas:

#### Punctuality

- Please remind your child/ward to be at the examination venue at least **10 minutes** before the start of paper. These common tests are conducted at the start of the school day. As such, students should also be on time for morning assembly so as to be prepared.
- Latecomers will not be given extra time. If your child/ward is late for **more than 15 minutes**, he/she will not be allowed to sit for the paper.

#### Absenteeism

- If your child/ward is unable to sit for a paper due to medical reasons, a medical certificate must be submitted to the Form Teacher on the day he/she reports back to school. No other letters/excuses would be accepted.

#### Conduct during Examination

- The school has a zero tolerance policy towards cheating during examinations. Any attempt to cheat or behaviour/action that might be construed as cheating will be dealt with as a serious offence and a zero will be awarded for the affected paper.
- Further information on the rules and regulations governing the school examination can be found in the 2018 Student Handbook.

Thank you for your kind attention and support.

Yours sincerely

Ms Lau Wan Sze  
Principal

