



6 April 2018

Dear Parents/Guardian

East View Secondary School Mid-Year Examination (SA 1)

The school would be having our SA 1 from 3 May to 15 May. In view of the wide spread of subjects offered across various levels and streams, there would be different start dates for SA 1. Please note the details in the table below.

Start Date for SA 1	Levels Involved
3 May (Thursday)	Secondary 4 Express Secondary 5 Normal Academic
4 May (Friday)	Secondary 3 Express Secondary 3 Normal Academic Secondary 4 Normal Academic
7 May (Monday)	Secondary 2 Express Secondary 2 Normal Academic Secondary 3 Normal Technical Secondary 4 Normal Technical

A copy of the SA 1 Timetable is given to all students. A soft copy can also be located on the school's website.

Other Examination Matters

To ensure that our examinations are conducted smoothly, we would like to seek your cooperation in the following areas:

Punctuality

- Please ensure that your child/ward attends the flag raising ceremony punctually (by 0725hr) before the start of the paper.
- Latecomers will not be given extra time. If your child/ward is late for more than 30 minutes, he/she will not be allowed to sit for the paper and will be given a zero.





Absenteeism

- If your child/ward is unable to sit for a paper due to medical reasons, a medical certificate must be submitted to the Form Teacher on the day he/she reports back to school. No other letters/excuses would be accepted.
- There will be no re-examination for papers missed. The subject grade will be reflected as VR (Valid Reason) on the result slip if a valid medical certificate is provided by 17 May (Thursday). Otherwise, your child/ward will be given a zero for the paper he/she missed.

Conduct during Examination

- The school has a zero tolerance policy towards cheating during examinations. Any student caught cheating, attempting to cheat or suspected of cheating will be given ZERO mark for the paper and he/she may be barred from the rest of the examinations.
- Further information on the rules and regulations governing school examination can be found in the 2018 Student Handbook.

Additional Information

The school will be having our annual Home-Learning Day on 16 May (Wednesday). Unless otherwise specified, students need not report to school but are required to complete work prescribed by their respective subject teachers via the school's online learning portal.

There will be a Parent-Teacher Conference (PTC) on 25 May 2018 (Friday). More details will be provided at a later date.

Please refer to either the school website or your child/ward's Form Teacher for more information. Thank you for your kind attention and support.

Yours sincerely

Ms Lau Wan Sze
Principal

